



PARENTS ALLIANCE EMPLOYMENT PROJECT

2525 Cabot Drive, Suite 302

Lisle, IL 60532

630-955-2079

[www.parents-alliance.org](http://www.parents-alliance.org)

**APPLICATION FOR EMPLOYMENT**

Today's Date: \_\_\_\_\_ Date available for employment: \_\_\_\_\_

Position Desired: \_\_\_\_\_ Salary Desired: \_\_\_\_\_

How were you referred to PAEP? \_\_\_\_\_

**PERSONAL INFORMATION**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Maiden Name: (if applicable) \_\_\_\_\_

Social Security #: \_\_\_\_\_

Present Address: \_\_\_\_\_  
(Street, City, State, Zip Code)

Present Phone #: \_(home) \_\_\_\_\_ (cell) \_\_\_\_\_

In case of emergency please contact: \_\_\_\_\_ Phone # \_\_\_\_\_

<b>EDUCATION</b>			
	Name and Location of School	Major	Diploma/Degree
High School			
College/University			
College/University			
College/University			
Other Training			

**WORK HISTORY:** May we contact your present employer: \_\_\_yes \_\_\_no

1. Most Recent Employer: \_\_\_\_\_

Address: \_\_\_\_\_

(Street, City, State, Zip Code)

Phone #: \_\_\_\_\_

Date Started: \_\_\_\_\_ Starting Position: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_

Date Ended: \_\_\_\_\_ Leaving Position: \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Name & Title of Supervisor: \_\_\_\_\_

Description of Duties:

\_\_\_\_\_

Reason for Leaving:

\_\_\_\_\_

2. Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_

(Street, City, State, Zip Code)

Phone #: \_\_\_\_\_

Date Started: \_\_\_\_\_ Starting Position: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_

Date Ended: \_\_\_\_\_ Leaving Position: \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Name & Title of Supervisor: \_\_\_\_\_

Description of Duties:

\_\_\_\_\_

Reason for Leaving:

\_\_\_\_\_

3. Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_

(Street, City, State, Zip Code)

Phone #: \_\_\_\_\_

Date Started: \_\_\_\_\_ Starting Position: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_

Date Ended: \_\_\_\_\_ Leaving Position: \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Name & Title of Supervisor: \_\_\_\_\_

Description of Duties:

\_\_\_\_\_

Reason for Leaving:

\_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_yes \_\_\_\_no ; If yes, please describe conditions: \_\_\_\_\_

Are you legally eligible for employment in the U.S.A? \_\_\_\_yes \_\_\_\_no

**APPLICANTS CERTIFICATION AND AGREEMENT**

I certify that the facts set forth in the Application for Employment are true and complete to the best of my knowledge. I understand that, while I am employed, false statements on this application could lead to disciplinary action including dismissal. Parents Alliance Employment Project is hereby authorized to investigate any of the facts set forth in this application.

I hereby authorize the investigation of my past and present work, character, education, military and police conviction records to ascertain any and all information, which may be pertinent to my employment qualifications.

I understand that Parents Alliance Employment Project practices the policy of “employment at-will” and that voluntary or involuntary termination may occur at any time, with or without cause.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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**An Equal Opportunity Employer**

**Parents Alliance Employment Project complies with all state and federal laws prohibiting discrimination.**